

**REGULAR MEETING AGENDA**

**CALL THE MEETING TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE LAW:** “This regular meeting held on November 8, 2023 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

**ROLL CALL OF ATTENDANCE:**

R. Baker - Absent	D. Romeo	R. Casella
R. Delano	F. DeStefano	S. Testa
J. Formisano	C. Santore	
J. Johnston	A. Zorzi	
J. Santagata	R. Smith	

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #1 Adopt Resolution R-29-2023 Authorizing the Purchase of Two (2) 2024 Ford F-150 Pick-Up Trucks per State Contract from Cherry Hill Winner Ford.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**#2 Adopt Resolution R-30-2023 Authorizing the Borough of Buena Municipal Utilities Authority to Cease Billing the Borough of Buena for Two Properties Recently Acquired by the Borough of Buena to Coincide with the Current Understanding Between the Borough of Buena and the Borough of Buena Municipal Utilities Authority.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**#3 Adopt Resolution R-31-2023 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public to discuss matters of potential litigation which involve attorney client privilege pursuant to N.J.S.A. 10:4-12(b)(7).**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**Motion to open the executive closed session meeting.**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

**Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata**

**Motion to close the executive closed session meeting and return to regular session.**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

**Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata**

**PUBLIC PORTION:**

**ENGINEER'S REPORT:**

**SOLICITOR'S REPORT:**

**AUDITOR'S REPORT: #4 Adopt Resolution R-32-2023 Ratifying the Late Introduction and Submission of the 2024 Sewer and Water Operations Budget.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata**

**#5 Review and discuss the 2024 Sewer and Water Budget.**

**#6 Adopt Resolution R-33-2023 Sewer and Water Operations Budget for 2024**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**TREASURER'S REPORT:** Motion to approve treasurer's report as read

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**SECRETARY'S REPORT:** #7 Email from Jason Kyle of 304 S. Willow Street, Landisville regarding interest charged on his account. Mr. Kyle doesn't feel his account is delinquent and does not want to pay the outstanding interest of \$2.13.

#8 List of the 2024 Holiday Schedule for the BBMUA. These holidays are the approved holidays per the employee contracts and memorandum of agreements.

#9 Notice of regular meetings for the BBMUA for the year 2024 scheduled for your approval.

#10 Email forwarded from the Borough of Buena Administrator from Glenn DiGiovanni regarding water and sewer funding with principal forgiveness that may be available.

#11 Copy of the 2024 Edmunds GovTech Invoice for the annual software maintenance and support. The cost in 2024 will be \$6,586.35.

I need a motion to approve the Edmunds GovTech annual software maintenance and support invoice in the amount of \$6,586.35.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**MINUTES OF THE MEETING:** Dispense with reading the minutes of the last regular meeting held on October 25, 2023. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #12 Quote from Hydro Dyne Engineering for a 3-year service contract for annual or bi-annual onsite visits for the 2 screens and 1 compactor for approval to put into the 2024 budget.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata**

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through 12. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata**

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata**

**The next regular meeting will be held on November 22, 2023 at 7:00 p.m.**

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

**Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata**